



Bright Smiles Financial and Appointment Policy Insurance

As a courtesy to our patients Bright Smiles will file your dental insurance for you on your behalf. Your Co-pay and/or portion are due the day of service. If you do not have dental insurance payment in full is expected unless financing is arranged prior to treatment. Please feel free to ask our staff for estimates on your future treatment.

Appointments

If for some reason an appointment needs to be rescheduled please do so at least 24 hours in advance. If an appointment is missed or canceled the day of appointment a fee of **\$50 per hour for daytime appointments and \$100 for appointments 4:00 pm and later** scheduled may be charged to your account.

Late arrivals may be asked to be rescheduled. We strive to be on time with our appointments, we ask our patients to arrive on time as well.

Collections

If a balance is not paid in full after all insurance has been collected 90 days past due, the practice has no choice but to send the account to a collection agency. If the account is sent to a collection agency a fee will be added to the balance due to cover collection agency fees. These fees are the balance remaining plus 50% of the balance remaining, this is what the collection agency charges.

This acknowledges that I have reviewed the above policies.

Signature: _____

Date: _____